



Welcome to the Office of Student Accounts/Parking Services
Green Hall Room 119
(609)771-3144 or (609)771-2172
parking@tcnj.edu
Monday-Friday 8:30 a.m. to 4:30 p.m.

FACULTY/STAFF

The College of New Jersey welcomes you, the motorist, to campus.

Please note: Due to virtual parking permits and license plate recognition (LPR) enforcement, **all motorists must now park with your license plate facing the drive lane.** Because LPR technology only works if a license plate can be read by the LPR readers, it is imperative that your license plate always face the drive lane. If your state does not issue a front plate, you cannot back into a parking space. You are subject to being ticketed if your vehicle is parked without the license plate facing the drive lane of traffic.

For the full text of 2025-2026 vehicle regulations, please visit our web site <http://parking.tcnj.edu/>. It is your responsibility to understand these regulations. Failure to read and understand these regulations does not relieve you of the responsibility to comply with them. Information shared in this document is subject to change at the College's discretion. Vehicles receiving multiple unpaid tickets may be subject to immobilization via a tire boot or towed from campus, and will require immediate full payment for vehicle release.

FACULTY/STAFF PARKING AREAS:

- Lot 1 – Upper level of Armstrong garage
- Lot 2 – Lower level of Armstrong garage
- Lot 4 – Lot next to the AIMM building
- Lot 8 – Lot in front of Administrative Services building
- Lot 10 – Lower level of the Travers/Wolfe garage
- Lot 12 – Lot adjacent to Packer Hall
- Lot 14 – Surface lot behind Decker/Cromwell garage
- Lot 15 – Lot adjacent to Facilities
- Lot 16 – Lot beneath Eickhoff Hall
- Lot 18 – Lower level of Education garage

There are designated faculty/staff parking spaces in Lot 11 (upper levels of Travers/Wolfe garage).

GENERAL PARKING INFORMATION:

- Employees are allowed to have two vehicle permits and one motorcycle permit at any time. If you get a new vehicle, you can order a permit for that vehicle by visiting the CARS portal (contingent workers must report to Green Hall, room 119). If you are registering a third vehicle, you will need to deactivate one of your previous vehicles.
- If you get a new vehicle, get new license plates on your existing vehicle or are driving a temporary vehicle for any reason, you can easily update your information by visiting the CARS portal on the Parking Services website. You no longer have to visit the Office of Student Accounts for temporary permits. Contingent workers must still report to Green Hall, room 119 with their temporary vehicle information. Failure to keep the appropriate license plate registered to an active virtual parking permit will result in you getting a ticket.
- **All faculty/staff "FS" and contingent worker "CW" permits expire on September 30th of each year.**

- You may only park in the lot(s) for which your permit is assigned. All street, visitor, service vehicle, and student parking spaces are prohibited. To enable you to enter any gated lots for which you have been approved, the appropriate access has been issued to your TCNJ ID.
- Campus events, parking lot closures, and suspension of ticketing will be communicated via a campus wide email. Employees should check their TCNJ email account on a regular basis.
- Inclement weather – If a snow emergency is declared, a TCNJ email will be sent to the campus community. Vehicles will have to be moved from the tops of the parking garages and there will be no parking on the flat parking lots between midnight and 6:00 a.m. for the duration of the snow emergency.
- Loading/Unloading Vehicles – If you need to load or unload a vehicle in an unauthorized area, loading permits can be obtained from Campus Police or the Office of Student Accounts/Parking Services to avoid a ticket. You do not need a permit to park in the 15-minute loading spaces.
- Hazard Lights/Flashers – Use of hazard lights or flashers does not authorize parking in front of a building or in any designated space. Hazard lights and flashers should only be used to signify a disabled vehicle. Disabled vehicles should be reported to Campus Police (609)771-2167 to prevent ticketing and towing.
- Campus Police is available 24/7 for parking information, to escort individuals across campus, and to issue visitor or loading permits.

AS A MEMBER OF THE TCNJ COMMUNITY YOU ARE RESPONSIBLE FOR NOTIFYING YOUR GUESTS/VISITORS OF OUR CAMPUS PARKING REGULATIONS AND THEIR NEED TO OBTAIN A VISITOR'S PERMIT FROM THE INFORMATION BOOTH, CAMPUS POLICE, OR THE OFFICE OF STUDENT ACCOUNTS DURING THE WEEK.

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