Welcome to the Office of Student Accounts/Parking Services
Green Hall Room 119
(609)771-3144 or (609)771-2172
parking@tcnj.edu
Monday-Friday 8:30 a.m. to 4:30 p.m.

STUDENT MEDICAL EXCEPTION

The College of New Jersey welcomes you, the motorist, to campus.

<u>Please note:</u> Due to virtual parking permits and license plate recognition (LPR) enforcement, **all motorists must now park with your license plate facing the drive lane.** Because LPR technology only works if a license plate can be read by the LPR readers, it is imperative that your license plate always face the drive lane. If your state does not issue a front plate, you cannot back into a parking space. You are subject to being ticketed if your vehicle is parked without the license plate facing the drive lane of traffic.

For the full text of 2025-2026 vehicle regulations, please visit our web site http://parking.tcnj.edu/. It is your responsibility to understand these regulations. Failure to read and understand these regulations does not relieve you of the responsibility to comply with them. Information shared in this document is subject to change at the College's discretion. Vehicles receiving multiple unpaid tickets may be subject to immobilization via a tire boot or towed from campus, and will require immediate full payment for vehicle release.

> **Fall 2025 semester ticketing for "no valid permit" begins at 9:01 p.m. Sunday, September 7, 2025.**
> **Spring 2026 semester ticketing dates will be determined at a later time.**
> **Ticketing is in effect for all other parking violations at all times.**

You may park in the lots that are indicated on your virtual permit. If you have been granted "all lot" access for parking, you may park in any parking lot on campus—commuter, resident, visitor, or faculty/staff. However, you may not park in spots reserved for specific groups (e.g. service vehicles) or any spots in the roadway. You will need to be parked in an actual parking lot.

Only people with state issued handicapped parking placards or license plates may park in handicapped parking spaces.

All parking signage must be followed including "no parking" and specialized vehicle spaces.

If you are a support person to a student with a medical parking exception, and are a TCNJ student, please utilize your assigned student parking lots when you are not acting in the capacity of a support person. We ask that you not abuse the privilege of the extra access that you have been granted specifically to help another student as may be ticketed.

GENERAL PARKING INFORMATION:

- A raised parking gate does not grant permission to park in a lot for which you don't normally have access. To enable you to enter any gated lots for which you have been approved, the appropriate access has been issued to your TCNJ ID. If you have a support person, the same appropriate access has been added to their TCNJ ID. In the event that they are not a student or employee, a guest ID will be provided.

- If you get a new vehicle, get new license plates on your existing vehicle or are driving a temporary vehicle for any reason, you can easily update your information by visiting the CARS portal on the Parking Services website. You no longer have to visit the Office of Student Accounts for temporary permits. Failure to keep the appropriate license plate registered to your active virtual parking permit will result in you getting a ticket.

- Resident students are encouraged to check on their vehicles regularly. Please note that multiple citations for different offenses may be issued within a 24-hour period, and citations for the same violation can be issued after 24 hours.

- Campus events, parking lot closures, and suspension of ticketing will be communicated via a campus wide email. Students should check their TCNJ email account on a regular basis.

- Inclement weather – If a snow emergency is declared, an official TCNJ email will be sent to the campus community. Vehicles will have to be moved from the tops of the parking garages and there will be no parking on the flat parking lots between midnight and 6:00 a.m. for the duration of the snow emergency.

- Loading/Unloading Vehicles – If you need to load or unload a vehicle in front of your residence hall, loading permits can be obtained from Campus Police or the Office of Student Accounts/Parking Services. You do not need a permit to park in the 15-minute loading spaces.

- Hazard Lights/Flashers – Use of hazard lights or flashers does not authorize parking in front of a building or in any designated space. Hazard lights and flashers should only be used to signify a disabled vehicle. Disabled vehicles should be reported to Campus Police (609) 771-2167 to prevent ticketing and towing.

- Refunds – Refunds may only be requested until the end of the Add/Drop period for the current semester. The academic calendar can be located at https://academics.tcnj.edu/academic-calendars/. No refund requests will be honored after the end of the current semester Add/Drop period.

- Campus Police is available 24/7 for parking information, to escort individuals across campus, and to issue visitor or loading permits.

WEEKEND VISITOR/GUEST PARKING
Weekend hours are from Friday 4:00 p.m. through Sunday 9:00 p.m. unless otherwise noted.
All students with a valid parking permit must continue to park in their assigned lots.
Visitors do not need parking permits to park during these hours in the following lots:

- Visitor lot & Lot 3 – Visitor lots next to Trenton Hall *(day parking only, 5am-Midnight)*
- Lots 5 & 6 – Commuter lots near Student Center *(day parking only, 5am – Midnight)*
- Lot 7* – Metzger parking garage *(overnight parking permitted)*
- Lot 17 – Education parking garage *(day parking only, 5am-Midnight)*
  * *Weekend hours in Lot 7 are until Monday 8:00 a.m.*

AS A MEMBER OF THE TCNJ COMMUNITY YOU ARE RESPONSIBLE FOR NOTIFYING YOUR GUESTS/VISITORS OF OUR CAMPUS PARKING REGULATIONS AND THEIR NEED TO OBTAIN A VISITOR'S PERMIT FROM THE INFORMATION BOOTH, CAMPUS POLICE, OR THE OFFICE OF STUDENT ACCOUNTS DURING THE WEEK.

Information shared in this document is subject to change at the College's discretion.